

SOLANO SAFE ROUTES TO SCHOOL (SR2S) MICRO-GRANT PROGRAM

The Solano Safe Routes to School (SR2S) program is accepting applications for its Pilot Micro-Grant Program for the FY2019-2020.

Applications are due: January 17, 2020 by 5:00pm

Who may apply:

Solano County schools and school organizations (Clubs, PTA/PTOs), school districts, community based organizations or city departments are eligible to apply for funding for small-scale infrastructure projects or capitol purchases to support safe, active transportation to and from school, address safety around schools, or encourage an increase in walking and biking to school.

Amount of funding available:

\$70,000 for the 2019-2020 grant cycle.

- Maximum grant request \$30,000 per project/submission.
- Grant award may be less than amount requested.

Call for Projects:

Applications deadline is **January 17, 2020**.

Application is available online at www.solanosr2s.ca.gov

To be considered for funding, the following criteria must be met:

See information for smaller (<\$600) school projects below.

- Demonstrate need for the project and how this grant will help meet the funding need.
- Schools or school organizations applying **for funding over \$600**, should participate in the SR2S program currently or be willing to engage in SR2S programming to increase walking and biking.
- The project should be implemented/completed **within one year** of grant award. The application description should demonstrate plans to meet the timeline.
- The application should demonstrate stakeholder outreach and partnerships for project completion (social media outreach for use of project after completion, notification to school impacted by project, notification to city for impact or right-of-way needs). Letters of Support by partners (district, school, or city) to demonstrate outreach and knowledge of proposed project, should accompany application.
- Provide a summary report after project completion including project reach or impact on walking, biking and student safety.

If a school (Principal) is applying for project/equipment funding (that does not require installation) for less than \$600 the following applies:

- Schools are required to
 - Currently be participating in the SR2S program.
 - Show outreach to appropriate school district department for project completion/installation (letter of acknowledgment or support for project).
 - Show proof of purchase and use within one year of the grant award.
 - Provide one-page final report upon project completion with photographs of equipment purchased or completed project.
- Schools are not required to
 - Demonstrate funding need for projects less than \$600.
 - Provide letters of support from additional stakeholders/partners not impacted by project.

Additional Micro-Grant information:

- No matching funds are required, in-kind services for installation of capital improvements or infrastructure projects welcomed.
- School based organizations and Community Groups applying must be registered as a 501c3, and able to provide a W-9.
- Schools eligible for funding: K-12, public, private and charter schools located within Solano County.
- Applications from Title I schools, schools with over 90% Free and Reduced Lunch, or projects that benefit underserved communities will receive additional points.
- Applications with letters of support from additional stakeholders/partners will be given additional points in scoring.
- Stakeholder outreach may include: letters of support from partner agencies, school departments or school administration demonstrating knowledge of the project and support, plans for outreach to parents or school organizations regarding implementation or use of project or equipment, a plan for marketing outreach to increase public awareness of the project or initiative.
- Equipment and incentive list provided, additional items/projects may be allowed by request.
- Applicants are eligible for **one** grant award per fiscal year.

Eligible Grant Expenses/Requests*

Use the following cost per item estimates when determining project cost, the cost can be calculated by applicant and included as one sum in the overall request for funding.

*Additional items/equipment/projects may be allowed upon request.

Example:

Item	Quantity	Total Estimated Cost
Bike Helmets	150 (\$7 ea)	\$1050.00
Bike Lights	750 (\$3.50 ea)	\$2625.00
Bike Repair Kits	50 (\$15 ea)	\$750.00
	Total requested	\$4425.00

Incentive items: (cost < \$10 per item)

Award Certificates	Reflective Shoe Tags
Bike Reflectors	Reflective Zipper Pulls
Pedometers	Scanning Tags or Punch Cards
Pencils, Stickers	T-Shirts (\$3-\$7 ea)
Punch Card Holders	Water Bottles (\$2-\$5 ea)

Equipment (approximate cost included with item description):

Bike Helmets (< \$20 each) Recommend: Multi Sport Turn Dial \$6.95 ea	Bike Lights LED silicone: \$2.50-\$3.50 ea	Curricula (Traffic Safety, Pedestrian/Bike Safety) \$2-\$5 ea	Stop Paddles/Signs \$25-\$50 ea
Bike Locks U Shape or Chain Locks (\$15-\$30 ea)	Bike Racks Wave Racks \$200-\$450 ea	Rain Gear (WSB/WOW Leaders)	Safety Vests Reflective - \$8-\$15 ea
Bicycle Repair Kits (including pumps, tires, tubes, wrenches, bottle cages)	Brochures	Safety Cones Reflective/Heavy Duty \$20-\$35 ea	Pedestrian Crossing signs (\$500 MUTCD Compliant)

Infrastructure Project Equipment

Rectangular Rapid Flashing Beacons	Stop Signs	Bike Lane Paint (Green)
Radar Feedback Signs	School Zone Signage	Improved Lane Striping

The following are ineligible expenses:

Bicycles (for individuals)	Food/Refreshments	Staff Salaries
Cameras (digital, video, helmet)	Gift Cards	Stipends

Application and additional information available on www.SolanoSR2S.ca.gov

Solano Safe Routes to School Micro Grant Scoring Rubric

Project Name: _____

Project Location: _____

Applying Agency/Group/School/District: _____

	Rank Project Proposal (circle score) 1 <i>(Does not meet expectation)</i> 10 <i>(Meets or exceeds expectation)</i>	Score
Project Concept	The Proposal illustrates the need and purpose for the project and aligns with SR2S Program goals. 1 2 3 4 5 6 7 8 9 10	
Project Reach	The project shows potential to greatly increase bike/ped safety or students walking and biking around schools. 1 2 3 4 5 6 7 8 9 10	
Stakeholder and Partner Outreach	The proposal shows a high level of stakeholder and/or partner participation for project completion. Letter of support accompanies application. 1 2 3 4 5 6 7 8 9 10	
Project Timeline	The proposal provides a timeline for completion within one year and strongly demonstrates the ability to complete the project. 1 2 3 4 5 6 7 8 9 10	
Project Budget	The amount requested is in alignment with the project proposal, and may include stakeholder or partnership funding to guarantee completion of the project. 1 2 3 4 5 6 7 8 9 10	
Equity	Although the microgrant is open to all eligible applicants, projects that support low-income or underserved communities, whose schools are Title 1 status and/or whose students are 90% enrolled in the free and reduced school lunch program will be prioritized. 1 2 3 4 5 6 7 8 9 10	
Total Points		