

# SR2S MICRO GRANT PROGRAM

## Cycle 2



In November 2019, the Safe Routes to School (SR2S) Program launched a SR2S Micro-Grant Pilot Program to support small-scale projects or capital purchases that makes biking and walking near Solano County schools safer and easier.

Fourteen projects totalling \$78,000 were awarded for schools in the cities of Benicia, Dixon, Rio Vista, Vacaville, and Vallejo.

Funding for the Pilot Program was provided by Transportation Development Act (TDA) article 3 Funds, Clean Air Funds, and HOV Fines.

Apply:  
 [solanosr2s.ca.gov](https://solanosr2s.ca.gov)

Questions:  
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### SR2S Micro Grant Cycle 2 Timeline

**Application Period Opens:** June 1, 2021

**Application Deadline:** July 15, 2021 at 5:00pm

**Awardees Announced:** September 15, 2021

**Project Completion:** Within one year of grant award

The following agencies and organizations are eligible to apply for funding for small-scale infrastructure projects or capital purchases to support safe, active transportation to and from school, address safety around schools, or encourage an increase in walking and biking to school.

- Solano County schools and school districts
- School organizations (clubs, PTA/PTOs)
- City departments
- Community-based organizations (CBOs)

Schools eligible for funding: K-12, public, private and charter schools located within Solano County.

School and Community Based Organizations must be registered 501c3, and able to provide W-9 for payment.

Schools or school organizations should participate in the SR2S program currently or be willing to engage in SR2S programming to increase walking and biking.

### Funding

**\$100,000 in available (TDA Article 3 funds)**

Maximum funding request \$30,000 per applicant  
(Infrastructure and Non-Infrastructure application combined):

- \$30,000 maximum Infrastructure projects application
- \$5,000 maximum Non-Infrastructure projects application
- Grant award may be less than amount requested

## Grant Criteria (Projects over \$600)

Demonstrate need for the project and how this grant will help meet the funding need.

The application should demonstrate stakeholder outreach and partnerships for project completion (social media outreach for use of project after completion, notification to school impacted by project, notification to City for impact or right-of-way needs). Letters of Support by partners (school district facilities department, school administration, or city public works department) to demonstrate outreach and support of proposed project, should accompany application.

The project should be **implemented/completed within one year** of grant award. The application description should demonstrate plans to meet the timeline.

Awardees will be required to provide an executed funding agreement within 30 days of award announcement.

## Grant Criteria (Incentives or Equipment Projects under \$600)

### Schools are required to

- Currently be participating in the SR2S Program.
- Show outreach to appropriate school district department for project completion/installation (letter of acknowledgment or support for project).
- Show proof of purchase and use within one year of the grant award.
- Provide one-page final report upon project completion with photographs of equipment purchased or completed project.

### Schools are not required to

- Demonstrate funding need for projects less than \$600.
- Provide letters of support from additional stakeholders/partners not impacted by project.

## Application Scoring

Applications will be scored by a sub-committee of the Safe Routes to School Advisory Committee.

Applications from Title I schools, schools with over 90% Free and Reduced Lunch eligibility, or projects that benefit underserved communities will receive additional scoring points.

Applications with additional letters of support from stakeholders or partners will score additional points.

## Additional Information

No matching funds are required; in-kind services for installation of capital improvements or infrastructure projects welcomed.

Applicants will provide a summary report after project completion/delivery to include project reach or impact on walking, biking and student safety.

Stakeholder outreach may include: letters of support from partner agencies; school departments or school administration demonstrating knowledge of the project and support; plans for outreach to parents or school organizations regarding implementation or use of project or equipment, or a plan for marketing outreach to increase public awareness of the project or initiative.

Applicants are eligible for one grant award per grant cycle.

Eligible list of items provided.

**Ineligible Items:** bicycles for individual use, food/refreshments, salaries, cameras, gift cards, stipends.

## Infrastructure Project Applications (maximum \$30,000):

Infrastructure project applications should include specific number of elements, locations, partners for project delivery, and timeline for construction.

Project applications to be constructed in the public right of way ie: crosswalks, rectangular rapid flashing beacons, stop signs, intersection improvements, signalization, radar feedback signs **must be accompanied by a letter of support** from the city/county public works department that will deliver the project. The city/county may also help identify project timeline and cost.

Projects to be completed entirely within district/school property ie: bike/scooter racks, fencing, on site permanent signage, striping/painting for drop-off and pick-up plans, **must include a letter of support** from the district facilities department, and school site administrator and include any in-kind support for the project and timeline for installation.

## Non-Infrastructure Project Applications (maximum \$5,000):

Applications for removeable signage (drop-off and pick-up improvements), safety equipment, walking and biking program incentives for participants, etc. must include a letter of support from school site administration (if applicant is not site administrator).

Applications should include requested number of each incentive or equipment item. A fillable incentive and equipment request form is available on the SR2S website.

Applications should include a description of how the items will be used to address safety for students arriving/departing school, support existing walk and bike programs, or increase walking and biking.

## Eligible Grant Expenses

Additional items may be allowed upon request.

### INCENTIVES:

- Award Certificates
- Brochure printing for traffic plans or Walk/Bike Programs
- Curricula (Traffic Safety/Bike Safety)
- LED Bike Lights
- Pedestrian Safety Reflector Lights
- Pedometers
- Pencils/Stickers
- Punch Cards/Holders
- Reflective Zipper Pulls
- T-Shirts
- Water Bottles

### EQUIPMENT:

- A-Frame Signs (customizable)
- Bicycle Repair Kits
- Bike Locks
- Bike Helmets
- Hand-Held Stop Paddles/Signs
- Rain Gear
- Removeable Crosswalk Ped Crossing Signs (**requires City Public Works approval for use**)
- Safety Cones
- Safety Vests

### INFRASTRUCTURE PROJECT

#### EQUIPMENT:

- Bike Lane Paint
- Bike/Scooter Racks
- Bike Parking Fencing
- Improved Lane Striping
- Rectangular Rapid Flashing Beacons
- Radar Feedback Signs
- School Zone Signage
- Stop Signs (Installed)